

Welcome to Abiding Savior! Thank you for your interest in achieving academic and spiritual excellence for your child(ren). Please refer to the following checklist as you gather all the required items to complete the admissions process and requirements.

Apply Online

-Apply online by creating an account at enroll.asls.school. Create your account, log in, and select “Begin Admissions Process.” Submit the completed application.

Registration Fee

Pay the **non-refundable registration fee**. This fee reserves a space for your child and signifies intent to enroll. Staffing and instructional planning decisions are made based on this commitment.

Birth Certificate

Submit a copy of your child’s certified birth certificate.

Copy of Immunization Record

Submit complete and up-to-date immunization records.

Medication Release Form

Required if medication is to be administered during school hours. All medications, including Epi-Pens, must be submitted to the school office prior to the first day of school.

Sports Physical Examination Form | Grades 5th-8th

Must be completed and signed by a physician.

Grade-Level Assessments | Grades K-8th

All new students applying for K through 8th are required to complete a grade-placement assessment. Assessments are scheduled and administered by an Abiding Savior faculty member. Assessment fee for Kindergarten is \$89, and \$50 for 1st through 8th grade. Submit the parent intake form.

Academic Records

Report Cards and Test Scores | Grades 1-8

▪ Past two years report cards (if applicable). Standardized test scores (if available). Teacher recommendation form.

Progress Reports and Assessment Test Results | Grades TK and K

▪ Submit if your child previously attended a Preschool and/or TK program.

Request for School Records Form | Grades K-8th

Complete and submit the form. ASLS will request records from the previous school.

Extended Care Registration Form & Registration Fee

Submit the Extended Care Registration Form and registration fee to the school office, if applicable.

IEP or 504 Review | If applicable

If your student has an IEP or 504 Plan provide a copy.

Custody Order

If legal guardianship is determined by court order, a copy of the order is required.

Uniforms

Order through [ocstitch.com](https://www.ocstitch.com). Orders may be placed online and will be delivered to the school office.

Family Interview

To foster a strong partnership between school and home, parents are asked to participate in a family meeting with the Principal. Once all registration materials have been received and processed, the Admissions Office will contact you to schedule this meeting.

FACTS Tuition Management Service

-Abiding Savior partners with FACTS to manage tuition and school-related fees through electronic funds transfer or credit card.

-After registration is processed, families will receive an email invitation to enroll in FACTS.

-Parents must activate their FACTS account within five (5) days, select a payment plan, and submit required information for enrollment to be considered complete.

-Divorced or Separated Parents: a single FACTS account must be shared. Parents must notify the school in writing of any changes to contact information or financial arrangements. See Parent-Handbook for additional details.